



TIPTON R-VI SCHOOL DISTRICT

334 U.S. HIGHWAY 50 EAST
TIPTON, MISSOURI 65081



Central Office: 660-433-5520 (phone); 660-433-5241 (fax)
High School Office Phone: 660-433-5528
Elementary Office Phone: 660-433-2213

OFFICERS OF BOARD OF EDUCATION

Craig Wolf, President
Bo Helms, Vice President
Leslie Rumans, Secretary
Lisa Bixler, Treasurer

ADMINISTRATION

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Mrs. Leeanna Meador – Middle School/High School Principal
Mr. Kelly Kohler - Elementary Principal
Mr. Jason Culpepper - AD/Asst. Principal

MEMBERS OF BOARD OF EDUCATION

Aaron Diggs
Ashley Kliethermes
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Patsy Reed

REQUEST FOR PROPOSAL - Roof Repairs

The Tipton R-VI School District (DISTRICT) is seeking proposals from roofing companies.

Proposals will be received by the Board of Education Secretary at the District Office located at 334 US Hwy 50 West, Tipton, MO 65081 BY May 10, 2022.

Proposals will be evaluated by the Tipton Board of Education on May 11, 2022. Once the evaluation process is complete, the information will be available to all who responded.

Said proposals must conform to the specifications and instructions. Proposals must be submitted in a sealed envelope with **“Roof Repairs”** clearly on the label. A proposal must consist of all required materials and the signature page of the proposal, signed by an authorized representative of the PROVIDER. Non-conformance with these instructions may be grounds for the rejection of the proposal. Late proposals will not be considered.

The DISTRICT reserves the right to reject any proposals and waive informalities or irregularities in any proposal.

Leslie Rumans - Board of Education Secretary

Tipton R-VI School District
334 US Hwy 50 West
Tipton, MO 65081
rumansl@tipton.k12.mo.us
(660) 433-5520 phone
(660) 433-5241 fax

Description

Tipton R-VI School District is seeking proposals for Roof Repair services to 1) assess areas of our district roofs for leaks - we have a few suspected areas and 2) propose a plan for mitigating leaks and improving the roof in the areas identified.

RFP SCHEDULE

April 19, 2022,	RFP specifications available for distribution
May 10, 2022	RFP due by 10:00 am CST
May 11, 2022	Board meeting to review proposals
May 11, 2022	Recommend PROVIDER to Board of Education for approval

INTERVIEWS

To facilitate consideration of the Proposals, the DISTRICT may, at its option, conduct interviews, after receipt of a proposal, in an attempt to clarify or qualify terms of a proposal. If this is necessary, the DISTRICT will contact the PROVIDER to arrange a time for an interview.

The DISTRICT may accept any proposal as submitted whether or not interviews or negotiations have been conducted between the parties.

GENERAL TERMS AND CONDITIONS

1. If there are variances or conflicts between the General Terms and Conditions and the Special Conditions outlined in the solicitation, the Special Conditions must prevail.
2. The PROVIDER must respond to this RFP by submitting all data required herein in order for its proposal to be evaluated and considered for award. Failure to submit such data must be deemed sufficient cause for disqualification of the proposal from further consideration for award.
3. PROVIDERS must state any variances to the terms, conditions, and specifications of this proposal.
4. The DISTRICT may issue a written addendum to this RFP if substantial changes are made that impact the submission of proposals. All addendums will be signed by a duly authorized employee of the DISTRICT. A copy of the addendum will be e-mailed to each PROVIDER receiving the solicitation and posted on the DISTRICT website. In the event of a conflict between the original RFP and an addendum, the addenda must control. Subsequent addenda may govern over prior addenda.

5. The PROVIDER is advised that the ONLY official position of the DISTRICT is that position which is stated in writing and issued by the Board of Education Secretary as an RFP and any amendments or addenda thereto. No other means of communication, whether oral or written, may be construed as a formal or official response or statement.
6. The Proposal must contain a hand-written signature of an authorized agent of the PROVIDER in the space provided on the Proposal Form. If the PROVIDER's authorized agent fails to sign and return the Proposal form; its proposal will be non-responsive and will not be considered.
7. The PROVIDER, by affixing its signature to its Proposal, certifies that the proposal is made without previous understanding, agreement, or connection, either with any persons, firms or corporations offering the same items or with the DISTRICT. The PROVIDER also certifies that its proposal is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.
8. The Proposal must be typed or legibly printed in ink. The use of erasable ink is not permitted. An authorized agent of the PROVIDER must initial all corrections made by the PROVIDER.
9. **The Proposal must be submitted by the due date in a sealed envelope with "Roof Repair" clearly marked on the front of the envelope.** Tipton R-VI School District assumes no responsibility for the delivery of mail via U.S. Post Office or other means.
10. Late proposals received after the date and time set forth in the RFP will not be considered.
11. Modifications to a proposal may only be made by written notice on company letterhead and must be received prior to the time and date set for the deadline. Each modification must be submitted in the same manner as for submission of the original RFP. The modification must contain a manual signature of an authorized agent of the PROVIDER.
12. If more than one modification is submitted, the modification bearing the latest date of receipt by the DISTRICT will be considered valid.
13. Proposals may be withdrawn prior to the time and date set for the deadline. Any such request must be made in writing on company letterhead and signed by the authorized agent of the PROVIDER.
14. The DISTRICT reserves the right, before making an award, to investigate whether the qualifications or services offered by the PROVIDER meet the requirements set forth in the RFP. The DISTRICT reserves the right to waive any defects and informalities in any proposal, to reject any and all proposals, take any or all proposals under advisement, or to accept any proposal as may be deemed in the best interest of the DISTRICT.

15. The DISTRICT reserves the right to consider historic information and fact, whether gained from PROVIDER'S submission in response to the RFP, question and answer conference, references, or any other source, in the evaluation process of this RFP.
16. PROVIDERs must not include federal, state, or local excise or sales taxes in their proposal prices, as the DISTRICT is exempt from payment of such taxes.
17. There is no expressed or implied obligation for the DISTRICT to reimburse the PROVIDER for any expenses incurred in preparing the Proposal. The DISTRICT shall not be responsible for any pre-agreement expenses of any PROVIDER.
18. If a Proposal conflicts with this RFP, the DISTRICT will resolve any inconsistency in favor of the RFP. The PROVIDER agrees to abide by the decisions of the DISTRICT.

Insurance

PROVIDER must, at its expense, procure and keep in force all required insurance protecting DISTRICT, its board, officers, employees and agents, and PROVIDER, its employees and agents.

Proposal Requirements

1. Provide recommendations for roof repairs.
2. State the cost for each recommendation and briefly describe why they are needed.
3. Provide a timeline for the completion of the project.
4. Submit your proposal to:

Leslie Rumans
Board of Education Secretary
Tipton R-VI School District
334 US Hwy 50 West
Tipton, MO 65081

REQUEST FOR PROPOSAL

Tipton R-VI School District

334 US Hwy 50 West

Tipton, MO 65081

Roof Repairs

Proposal Closing Date: Tuesday, May 10, 2022

Proposal Closing Time: 10:00 am

Tipton R-VI School District reserves the right to reject any or all proposals and to waive informalities or irregularities in any proposal.